**NWAV44 Organizational Structure**

**Faculty Organizers:**

Anne-José Treasurer, Tweeter, French org. support (w/ Darcie B.)

James Abstract review

Michol Hart House liaison

Naomi Workshops, Invited speakers, student organizer coordination

Philipp Pre-registration (w/ Erin H)

Sali Invited speakers, Publishers

Aaron Poster session

**Student Organizers**

*Unless otherwise noted, student organizers report to Ruth.*

*Ruth and Naomi coordinate between the Faculty and Student organization.*

**Ruth Empress of NWAV44, LGCU liaison**

Emilie Duchess of York

Student mixer

Marisa web presence; EasyChair abstracts

Frederick Gietz correspondence with publishers

Ruth Crash space

Erin H (Pre-)registration

Bridget (staff) correspondence w/ sponsors; knitting

Marisa, Emilie B. Merchandise

Shayna Call for papers drafting

Shayna checking for food/coffee venues around HH

Paulina email

Vicki SLUGS liaison

Selena, Gerry T,

Emilie L, Emilia, Ruth Party

Shayna, Yvette “Corporate sponsors” & recruiting opportunities

Darcie LSA liaison (to talk to “old guard” & compile responses from them & Chicago, Indiana, G’town, Penn, NYU)

Darcie working w/ AJV on French org. support

Michael Iannozzi ASL interpreters – collecting info

Seran Gee Facebook operator

Emilia Melara Coordinate crash space

Paula Yu Program Booklet content

Knitting: Bridget, Vidya, Radu, Naomi, Ruth’s little sister

TO ASK: Bronwyn, Katie S, Ailis, Clarissa, Becky, Sarah Clarke

Other students standing by

Abigael Candelas (not affiliated with us, not on this continent)

Olga Tararova

Need access to: gmail, gcalendar, Dropbox

**Gmail folders/labels + person responsible for responding to the e-mails:**

Abstracts James, Marisa

Budget Anne-José

Hart House arrangements Michol

Lodging, dinner, etc. Naomi

crash space Emilia

Merchandise Marisa, Emilie B.

miscellaneous *Naomi/Paulina will need to direct these to someone.*

non-academic jobs/industry sponsorship Shayna, Yvette

Plenary and Crossroads speakers Naomi

previous NWAVs feedback Darcie

Proceedings *probably don't need anyone yet.*

Publicity Anne-José, Darcie

Publishers Sali, Frederick

Registration Philipp *not yet created because no relevant mail*

Sponsors Bridget, Shayna

Technical

Thematic sessions Naomi

Volunteers Ruth

Website Marisa

Workshops Naomi