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Division/Department/Unit

2015 Summer Work-Study positions will NOT be approved unless all previous Work-Study payments have been made in full to Enrolment Services.

Organization :	University of Toronto
Division :	Faculty of Arts & Science
Department *:	<input type="text" value="Linguistics"/>
Salutation :	<input type="text" value="Prof."/>
Job Contact First Name :	<input type="text" value="Naomi"/>
Job Contact Last Name :	<input type="text" value="Nagy"/>
Contact Title :	<input type="text" value="Assoc. Prof."/>
Phone :	<input type="text" value="416-978-1767"/>
Fax :	<input type="text" value="416 971-2688"/>
Website :	<input type="text" value="http://linguistics.utoronto.ca/nwav4"/>
Email :	<input type="text" value="naomi.nagy@utoronto.ca"/>

Financial Information

Department's Business Officer *:	<input type="text" value="Mary Hsu"/>
Department's Business Officer Email *:	<input type="text" value="mhsu@chass.utoronto.ca"/>
Department's Business Officer Phone Number *:	<input type="text" value="416-978-0556"/>

Provide Payroll Officer information ONLY if different from Business Officer

Department's Payroll Officer :	<input type="text"/>
Department's Payroll Officer Email :	<input type="text"/>

Division/Department/Unit

Department's Payroll Officer Phone Number :

Your 20% portion of the Work-Study wages will be withdrawn from the accounts below. Contact your Business Officer for the following information.

Fund Centre (This is your six digit CFC number) *:	<input type="text" value="210948"/>	SSHRC account info
Cost Centre (CC) or Internal Order (IO) # (Must be 5 or 6 digits) *:	<input type="text" value="11361"/>	
Fund # (Research or Funded Projects) :	<input type="text" value="498007"/>	

Job Posting Information

Only appointed faculty and staff are eligible to submit work-study positions (*PhD Candidates are not eligible to submit and/or supervise*).

For information regarding Commerce Co-op, Corporate Residency MBA and Bachelor of Management Internship Students, **click here**

Work-Study Term :	2015 - Summer
Campus Location *:	<input type="text" value="St. George"/>
Work Study Job Title *:	<input type="text" value="conference facilitator"/>
# of Vacancies *:	<input type="text" value="1"/>

Student are eligible to work: May 4 - August 7, 2015

Start Date *:	<input type="text" value="05/04/2015"/>	 
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All Work-Study Positions end August 7, 2015

End Date *:	<input type="text" value="08/07/2015"/>	 
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Hours Per Week *:	<input type="text" value="12"/>
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Minimum Degree/Credential Level *:	<input type="radio"/> Certificate in progress
	<input checked="" type="radio"/> Bachelor in progress
	<input type="radio"/> Masters in progress
	<input type="radio"/> Doctorate in progress
	<input type="radio"/> Any of the Above

Job Posting Information

Job Description & Qualifications (Please be detailed) *:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Organize logistics related to space, registration, abstract review;
 conduct data entry related to abstract review and conference registration;
 composing editing documents and spreadsheets

edited to: Organize logistics related to space & timing, conference registration, abstract review;
 conduct data entry related to abstract review and conference registration;
 compose and edit correspondence, documents and spreadsheets.

Students with some background in (socio)linguistics are preferred.

MAX CHARS: 10000 CHARS REMAINING: 9801

Co-Curricular Record Information (CCR)

What are the benefits of completing the CCR information?

- Helps students see the connection between their engagement and the skills they are developing
- Helps students market their experiences and skills to employers, graduate and/or professional programs, and for grants and bursary applications

****Click here for relevant responsibilities and competencies for your position type.**

****Click here to view the Competencies Framework**

Position Type *:

Job Posting Information

Select up to 6 of the most relevant anticipated competencies (These are competencies to be gained from this position and will be verified at the end of the term) *:

Goal-setting and prioritization	<input type="checkbox"/>
Decision-making and action	<input type="checkbox"/>
Communication	<input checked="" type="checkbox"/>
Technological aptitude	<input type="checkbox"/>
Career planning	<input type="checkbox"/>
Health promotion	<input type="checkbox"/>
Project management	<input checked="" type="checkbox"/>
Fostering inclusivity and equity	<input type="checkbox"/>
Advocacy	<input type="checkbox"/>
Community and civic engagement	<input type="checkbox"/>
Global perspective and engagement	<input type="checkbox"/>
Social intelligence	<input type="checkbox"/>
Teamwork	<input checked="" type="checkbox"/>
Collaboration	<input type="checkbox"/>
Professionalism	<input checked="" type="checkbox"/>
Leadership	<input type="checkbox"/>
Self-awareness	<input type="checkbox"/>
Identity awareness and development	<input type="checkbox"/>
Commitment to ethics and integrity	<input type="checkbox"/>
Creative expression	<input type="checkbox"/>
Spiritual awareness	<input type="checkbox"/>
Critical thinking	<input type="checkbox"/>
Reflective thinking	<input type="checkbox"/>
Strategic thinking	<input checked="" type="checkbox"/>
Design thinking	<input checked="" type="checkbox"/>
Systems thinking	<input type="checkbox"/>
Inquiry	<input type="checkbox"/>
Investigation and synthesis	<input type="checkbox"/>
Knowledge creation and innovation	<input type="checkbox"/>
Knowledge application to daily life	<input type="checkbox"/>

Job Posting Information

This opportunity usually occurs during the following days/hours *:

Monday-Friday	<input checked="" type="checkbox"/>
Weekends	<input type="checkbox"/>
Variable Hours	<input checked="" type="checkbox"/>
Before 5 p.m.	<input type="checkbox"/>
After 5 p.m.	<input type="checkbox"/>

Job Posting Information

Areas of interest that apply to this opportunity *:

Artistic, Creative, & Cultural Programs	<input checked="" type="checkbox"/>
Athletics & Recreation	<input type="checkbox"/>
Business, Economics, & Entrepreneurial	<input type="checkbox"/>
Career Development	<input type="checkbox"/>
Community Outreach & Volunteerism	<input type="checkbox"/>
Commuter Life	<input type="checkbox"/>
Design & Innovation	<input type="checkbox"/>
Education	<input type="checkbox"/>
Environment & Sustainability	<input type="checkbox"/>
Faith & Spirituality	<input type="checkbox"/>
Family & Parent Life	<input type="checkbox"/>
Governance, Boards, Councils & Committees	<input type="checkbox"/>
Graduate Life	<input type="checkbox"/>
Health & Wellness	<input type="checkbox"/>
International & Global Interests	<input type="checkbox"/>
Language & Writing Skills	<input checked="" type="checkbox"/>
Leadership Opportunities	<input checked="" type="checkbox"/>
Learning & Academic Skills	<input type="checkbox"/>
Media & Communications	<input checked="" type="checkbox"/>
Mentorship Opportunities	<input type="checkbox"/>
Personal & Professional Development	<input checked="" type="checkbox"/>
Politics	<input type="checkbox"/>
Research	<input type="checkbox"/>
Residence Life	<input type="checkbox"/>
Safety & Security	<input type="checkbox"/>
Science & Technology	<input type="checkbox"/>
Social Justice, Diversity, & Equity Programs	<input type="checkbox"/>
Student Societies, Levies, Clubs & Organizations	<input type="checkbox"/>

Job Posting Information

CCR Description

Include 2-3 sentences written in past tense to be included on students' Co-Curricular Record (CCR) to help link the competencies gained from their experience to skills that employers and graduate schools look for. **For example:**

The Leadership Development Programmer assisted with the planning, coordination and implementation of various events, and projects within the Leadership Development Program. Programmers organized and facilitated guest speaker and networking events, developed and presented workshops, and assisted in curriculum development.

By writing this description, students will have the opportunity to validate their work study position on this official record.

To learn more about the CCR, [click here](#). To see a sample of the record, [click here](#).

Description to appear on the Co-Curricular Record *:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

MAX CHARS: 10000 CHARS REMAINING: 10000



The President's Scholars of Excellence program

****What is the President's Scholars of Excellence program?**

Would you like to give priority to President's Scholars of Excellence recipients for this position *:

<input type="radio"/>	Yes
<input checked="" type="radio"/>	No

Application Information

All postings will automatically expire on May 22, 2015 and will not be visible to students.

Application Deadline:*	<input type="text" value="05/22/2015"/>	
	<input type="text" value="11:59 PM"/>	

Application Procedure *:	<input type="text" value="Email"/>
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Application Information

If by eMail, send to :

naomi.nagy@utoronto.ca

Additional Application Information :

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Non-official copies of transcript are acceptable as part of the application process. Cover letter should specify relevant experience, as well as most applicable interests/talents from the "Position types" listed above.

body

MAX CHARS: 10000 CHARS REMAINING: 9772

Application Material Required *:

Cover Letter	<input checked="" type="checkbox"/>	
Resume	<input checked="" type="checkbox"/>	
Transcript	<input checked="" type="checkbox"/>	
Co-Curricular Record	<input checked="" type="checkbox"/>	
Other	<input type="checkbox"/>	<input type="text"/>

Submit Posting for Approval

Delete Posting